



WFM Consultant

People Force is an industry leader in the areas of HRIS Selection & Implementation, HR & Payroll Services, and Immigration Services. With experience in working with organisations globally, People Force support the transformational journey when introducing sophisticated people technology such as HR, Payroll, Workforce Management, Learning, Performance & Recruitment systems.

Here at People Force, we are passionate and committed to helping people - whether that be our clients, partners, or own employees. As a company, we are deeply committed to providing a rewarding and supportive work environment, as we know that this approach benefits everyone.

Due to continued growth and the launch of a brand-new practice, we have an exciting opportunity for Time & Attendance / Workforce Management (WFM) Consultants to join us to serve clients across the UK.

Responsibilities

Vendor-Side Implementations:

- Implementation projects as part of vendor implementation partnerships.
- The postholder is expected to undertake training/certification on partner products. This will be determined based on demand and the needs of the organisation.

Client-Side Implementations:

- Client-side Consultancy: Act as SME across Time & Attendance / Workforce Management. Solution blueprinting, process re-engineering, reports identification/testing, internal roll out support, UAT, training, integration, parallel runs, and post-live support.
- Data Migration Activities.

Procurement Projects

- People Technology Selection/Procurement projects as required.

Internal / Support activities

- Training colleagues.
- Sharing knowledge with colleagues.
- Sales and Marketing support.
- Pre-sales support/demonstrations.
- Certifications for vendor products.
- Support other areas of the business as required.

Skills and Experience

Candidate Profile

- Experience of implementing Time & Attendance/Workforce Management on the vendor and/or client-side.
- Experience in understanding client requirements and configuring solutions accordingly.
- Experience in implementing any of the following solutions would be a huge plus: ADP Time & Attendance, Ceridian/Dayforce, SAP SuccessFactors, UKG (previously Kronos)/Workforce Ready, Mitrefinch/TMS and Access Group/People XD (previously CoreHR XD).
- A previous operational background in Time & Attendance and Scheduling/Rostering would be a huge advantage.
- Very strong Microsoft Office skills in particular Excel
- Outgoing personality
- Good attention to detail
- Must be well organised and capable of managing various projects simultaneously
- Excellent communication skills
- Excellent command of English (speaking, reading, writing, and listening)
- Valid UK driving licence, car owner and willing to travel
- Must be UK based with right to work in the UK.

What's on Offer?

- Salary of £35,000 - £40,000 per annum based on experience
- Home based with travel as required. Flexibility is required in relation to work location.
- Profit Share Scheme
- NEST Pension

Job Status: Full Time (40 hours per week)

Job Type: Permanent